



WORLD FUTURE COUNCIL FOUNDATION – VACANCY ANNOUNCEMENT

The World Future Council (WFC) is a global forum of 50 respected personalities who give voice to the shared ethical values of citizens worldwide. The Council works closely with policy-makers, civil society and business to identify and implement best policies to protect the rights of future generations (<http://www.worldfuturecouncil.org>).

The World Future Council Foundation is looking for an

Intern, Media and Communications Department

to be based at the WFC head office in Hamburg, Germany.

Responsibilities:

Media and Communications:

- Support in preparing press releases
- Translation and editing of press releases, publications and texts for the website (translations English to German, German to English)
- Administration of press clippings
- Management, update and expansion of media mailing list/contacts
- Support in production of the email newsletter

Profile:

- Student or University Graduate
- Excellent writing and communication skills in both **German and English**
- Team working skills and flexibility
- Competency with MS Office programs
- Interest in working with graphic programs and content management systems

The WFC offers interns some support for living costs, an attractive international work environment as well as training possibilities.

To apply, please send a cover letter and CV to Alexandra Wandel, email: alexandra.wandel@worldfuturecouncil.org Subject heading: Application Intern Media/Events and *your name*.

Deadline for completed applications: January 3rd, 2011. The internship runs from 14th February 2011 until 12th August 2011. Only candidates invited for interview will be contacted. Please do not apply if you do not have perfect German as well as an excellent command of English.